

**Louisiana Fire and Emergency Training Commission Meeting  
November Meeting Minutes  
December 11, 2019**

**Commission Members Present:**

Chad Major	Professional Firefighters Association of Louisiana
Karen St. Germain	Governor's Appointee
Ken Himel	Louisiana Fire Chief's Association
Michael Donahue	Chancellor's Designee from LSU
Martin Latino	Louisiana Fire Chief's Association
Butch Browning	State Fire Marshal

**Commission Members Absent:**

Charlie Metcalf	Louisiana State Firemen's Association
Louis Romero	Professional Firefighters Association of Louisiana
Brian Lindberg	Louisiana State Firemen's Association

**In Attendance:**

Loree Ramezan	FETI
Carey King	FETI
Ken Fowler	FETI
Kathe Jones	FETI
Mike Delaune	Bayou Cane FD

**QUORUM PRESENT**

The Louisiana Fire and Emergency Training Commission was called to order by Mr. Chad Major. Invocation was performed. Pledge was performed as well. Mr. Major called the roll and announced that a quorum was present. The meeting began.

Mr. Major entertained a motion to adopt the minutes from the meeting held in September 2019. Motion was made by Mr. Himel to adopt the minutes and Mr. Latino seconded the motion. No discussion was made. No opposition was noted.

**MOTION PASSED.**

**Chief's Report**

Mr. Fowler presented the report. He stated that the Recruit Academy was in its last week. They were testing and doing clean-up in preparation for the next academy coming in.

He had attended a meeting in the northeast region. It was a very limited meeting as it was during the holidays. He had also attended the meeting last night in Jefferson parish and the issues that had been brought out at the last FETI meeting had been worked through. They were able to find some common ground and compromise on availability of classes. The managers were currently working on the schedule for the new calendar year.

There was some discussion regarding the Recruit Academy and possibly having a career day or something to that effect at the completion of the Academy in the future.

Mr. Major asked if there were any other questions regarding the chief's report. None were voiced.

This concluded the presentation of the chief's report.

**Financial Report**

Ms. Ramezan presented the financial report. She stated that there was nothing new to report. The November balance sheet was included in the board packets. As well, the expenses that were mentioned at the last meeting for replacing the computers was reflected on the November balance sheet.

Mr. Major asked if there were any other questions regarding the financial report. None were voiced.

This concluded the presentation of the financial report.

**Chairman's Report**

Mr. Major presented his report. He stated that he did not have any updates. He did state that if there was anything legislatively that would need to be vetted with the current group pertaining to FETI, it would have to be done at the next meeting. He was not aware of anything of this nature, but he did not want to be caught off guard. Mr. Major did ask Loree to include it in the minutes and send the information out to the rest of the board members so they could be involved.

Mr. Donahue asked Kathe to update everyone on the equipment show that was coming up. He felt that might be an effective use of people's time to have their next FETI meeting on the same day. Kathe stated that the dates for the equipment show were January 24-25, 2020.

It was decided that the date for the next meeting would be on January 24 at 10 am.

This concluded the presentation of the chairman's report.

**Certification Report**

This report was not addressed.

**Old Business**

No old business was addressed.


This concluded the presentation of old business.


**New Business**

Mr. Major asked if there was any new business to present. No new business was addressed.

Motion to adjourn was entertained by Mr. Major. Motion was made by Mr. Major to adjourn the meeting and Ms. St. Germain seconded the motion. No objections were voiced.

Meeting was adjourned.

  
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Approved by: Chad Major

  
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Date: